

Minutes of the Meeting

EMERGENCY SERVICES DISTRICT NO. 4 OF BRAZORIA COUNTY, TEXAS

The Board of Commissioners of the Brazoria County Emergency Services District No. 4 met in a Meeting on February 25, 2019, at 6:30 p.m., at the County annex building, 3633 CR 58, Manvel, Texas 77578.

1. Call meeting to order.

The meeting was called to order by Commissioner Keith Bonner at 6:30 p.m.

2. Roll call of Board of Commissioners.

The roll was called of the duly appointed members of the Board, to wit:

Keith Bonner	President
Chad Thumann	Vice President
Jack Callaway	Secretary
Caye Hauser	Treasurer
Bill Brummett	Assistant Treasurer

All of said Commissioners were present (except Jack Callaway, thus constituting a quorum.

Also present for all or part of the meeting were the following:

Jason Cordoba, Cordoba Law Firm; Dave Ferguson, ESD No.3; Traci Zieber, Donham & Williams.PC

3. Public comment.

None

4. Approve minutes from prior meetings.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Bill Brummett,

to approve as presented the minutes from prior meeting. No Comments

5. Receive and approve the District's financial report.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Caye Hauser,

to approve as presented the District financial report. Will receive paper check from Brazoria County the following week. Only outstanding bill is to Cordoba Law Firm.

6. Presentations and Comments from potential service providers and consider action.

Motion by Commissioner Tabled,

Seconded by Commissioner Tabled,

to approve as presented the Dave Ferguson with ESD No.3 submitted a letter that they cant bid on our business. ESD No.3 presented a proposal for Admin Services. Tabled until next meeting.

7. Discuss and consider approval of official seal.

Motion by Commissioner Tabled,

Seconded by Commissioner Tabled,

to approve as presented the _____

8. Discuss and consider actions needed to open bank account with Heritage Bank.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Bill Brummett,

to approve as presented the President and Treasurer will be signers on the Heritage Account. Caye Hauser to get Signature Cards. All Commissioners to bring copy of Drivers License/ID and Social Security Number.

Decision was made to add two backup signers for the Heritage Bank Account. Bill Brummett and Chad Thumann will be added as backup signers to the ESD-4 bank accounts.

9. Discuss and consider agreement for book keeping services.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Bill Brummett,

to approve as presented the Donham & Williams, PC gave presentation for Book Keeper services.

10. Discuss budget timelines/taxing information.

Motion by Commissioner Tabled,

Seconded by Commissioner Tabled,

to approve as presented the _____

11. Discuss status of Public Official Bond Application with Brazoria County pursuant to Texas Health Code Section 775.037.

This item is Completed.

12. Discuss and consider payment of the District's Bills.

Motion by Commissioner Tabled,

Seconded by Commissioner Tabled,

to approve as presented the _____

13. To discuss items which are to be placed on the agenda for the next meeting.

1. Move “Public Comment” to be item 5 or 6 of Agenda.
2. Move Book Keeper report to top of Agenda
3. Consider more variations of chosen seal.
4. Banking
5. Remove Budget Taxing Timeline.
6. Remove Bonds.

14. Adjourn

The meeting was adjourned at 8:03 p.m.