

**Minutes of the Organizational Meeting of
Brazoria County Emergency Services District No. 4**

The Board of Commissioners of the Brazoria County Emergency Services District No. 4 met in a meeting on Tuesday, December 18, 2018, at 6:30 p.m., at 3633 CR 58, Manvel, Texas 77578, a County annex building.

1. Election of Officers.

There was a motion and a second that the named Commissioners be elected to the following offices. Motions approved all voting aye.

President:	Keith Bonner
Vice President:	Chad Thumann
Secretary:	Jack Callaway
Treasurer:	Caye Hauser
Assistant Treasurer:	Bill Brummett

2. Monthly Meeting Schedule.

There was a motion and a second that the monthly meeting will be held on the second Monday of every month at 6:30 p.m. at 3633 CR 58, Manvel, Texas 77578. Motion approved all voting aye.

3. Set Date for January 2019 Regular Meeting.

The January 2019 Regular Meeting is set for January 14, 2019 at 6:30 p.m. at 3633 CR 58, Manvel, Texas 77578.

4. Location of District Administrative Office.

This item was tabled for further discussion at the January 14, 2019 meeting.

5. Discuss Seal for the ESD.

This item was tabled for further discussion at the January 14, 2019 meeting.

6. Banking.

There was a motion and a second that Commissioners Hauser and Brummett be assigned the task of beginning the solicitation process for banking services. Motion approved all voting aye.

7. Potential Interlocal Agreement with County.

This item was tabled for further discussion at the January 14, 2019 meeting.

8. Potential Contracts with Governmental Entities for Services.

No action.

9. Financial Services.

There was a motion and a second that Commissioners Thumann and Hauser be assigned the task of beginning the solicitation process for financial services. Motion approved all voting aye.

10. Attorney Services.

There was a motion and a second that Commissioner Thumann be assigned the task of beginning the solicitation process for attorney services. Motion approved all voting aye.

11. Budget Timelines/Taxing Information.

No action.

12. Training.

All Commissioners need to complete Open Meetings Act and Public Information Act training before the January 14, 2019 meeting.

13. Open Meeting Information.

No action.

14. Discuss Items to be Placed on the Agenda for the Next Meeting.

Location of District Administrative Office

Discussion of Seal

Website

Banking

Financial Services

Attorney Services

Training

Interlocal with County

15. Adjourn.

The meeting was adjourned at 7:55 p.m.